



Bids and Awards Committee


Republic of the Philippines
Professional Regulation Commission
Cagayan de Oro Regional Office X
Skypark, Limketkai Center, Cagayan de Oro City
Cellphone No.: 0995-227-8672 Email: prc.cdobac2018@gmail.com



OFFICIAL BID FORM FINANCIAL


MARICHOR N. EMPEDRAD
Chairman


FLORIZA A. TAN
Vice-Chairman


DAISY Q. ALBAÑO
Member



KRISTIAN IVY P. DAGAMAS
Member


DINDO Z. AGUIÑOT
Member

SECRETARIAT:


ARCEJO R. TEVES
Secretary


DONNA T. GARZON
Member


ARGIE N. BARRIENTOS
Member

Date: _____
Invitation to Bid No: _____

To: **PROFESSIONAL REGULATION COMMISSION-CAGAYAN DE ORO
REGIONAL OFFICE X**, Skypark, Limketkai Center, Cagayan de Oro City

Gentlemen and/or Ladies:

Having examined the Bidding Documents including Bid Bulletin Numbers____ [insert numbers], the receipt of which is hereby duly acknowledged, we, the undersigned, offer the PROVISION OF THREE-YEAR SECURITY SERVICES FOR PRC CAGAYAN DE ORO REGIONAL OFFICE X AND ITS OFFSITE SERVICE CENTERS in conformity with the said Bidding Documents for the sum of Total Bid Price:

Breakdown of Cost of Security Services per Guard per Month

SHIFT #1 (1- Guard Required)

Days worked per week 7 days (Mon-Sun) No. of days/393.50 (8 hours work / day) 3pm-11 pm

PARTICULARS **DAILY WAGE:** **₱ 385.00**

SCHEDULE 1: AMOUNT PAID DIRECTLY TO GUARD	
Average Pay/Monthly Rate	
Night Differential Pay	
13 th Month Pay	
Five (5) Days Incentive Pay	
Uniform Allowance	
Overtime Pay	
TOTAL AMOUNT	
SCHEDULE 2: AMOUNT TO GOVERNMENT IN FAVOR OF GUARD	
Retirement Benefit	
SSS Premium	
Philhealth Contribution	
EC Insurance Premium (P10.00)	
Pag-Ibig Contributions	
A. TOTAL AMOUNT TO GUARD & GOV'T.	
SCHEDULE 3: AGENCY FEE	
Administrative Overhead and Margin	
SCHEDULE 4: TAXES PAID TO GOVERNMENT (12% VALUE ADDED TAX)	
4.1 VAT	
TOTAL AMOUNT per GUARD	




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ARCEOLO R. TEVES
Secretary


DONNA T. GARZON
Member


ARGIE N. BARRIENTOS
Member

SHIFT #4 (4- Guards Required)

Days worked per week 5 days(Mon-Fri) No. of days/261 (12 hours work / day)7am-7pm

PARTICULARS **DAILY WAGE:** **₱ 385.00**

SCHEDULE 1: AMOUNT PAID DIRECTLY TO GUARD	
Average Pay/Monthly Rate	
Night Differential Pay	
13 th Month Pay	
Five (5) Days Incentive Pay	
Uniform Allowance	
Overtime Pay	
TOTAL AMOUNT	
SCHEDULE 2: AMOUNT TO GOVERNMENT IN FAVOR OF GUARD	
Retirement Benefit	
SSS Premium	
Philhealth Contribution	
EC Insurance Premium(P10.00)	
Pag-Ibig Contributions	
A. TOTAL AMOUNT TO GUARD & GOV'T.	
SCHEDULE 3: AGENCY FEE	
Administrative Overhead and Margin	
SCHEDULE 4: TAXES PAID TO GOVERNMENT (12% VALUE ADDED TAX)	
4.1 VAT	
TOTAL AMOUNT per GUARD	




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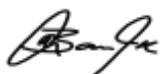

KRISTIAN IVY P. DAGAMAS
Member


DINDO Z. AGUIÑOT
Member

SECRETARIAT:


ARCELO R. TEVES
Secretary


DONNA T. GARZON
Member


ARGIE N. BARRIENTOS
Member

SHIFT # 2 (1- Guard Required)

Days worked per week 7 days(Mon-Sun) No. of days/393.5 (8 hours work / day) 11pm-7am
PARTICULARS **DAILY WAGE:** **₱ 385.00**

SCHEDULE 1: AMOUNT PAID DIRECTLY TO GUARD	
Average Pay/Monthly Rate	
Night Differential Pay	
13 th Month Pay	
Five (5) Days Incentive Pay	
Uniform Allowance	
Overtime Pay	
TOTAL AMOUNT	
SCHEDULE 2: AMOUNT TO GOVERNMENT IN FAVOR OF GUARD	
Retirement Benefit	
SSS Premium	
Philhealth Contribution	
EC Insurance Premium(P10.00)	
Pag-Ibig Contributions	
A. TOTAL AMOUNT TO GUARD & GOV'T.	
SCHEDULE 3: AGENCY FEE	
Administrative Overhead and Margin	
SCHEDULE 4: TAXES PAID TO GOVERNMENT (12% VALUE ADDED TAX)	
4.1 VAT	
TOTAL AMOUNT per GUARD	




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SHIFT#5 (2- Guards Required)

Days worked per week 5 days(Mon-Fri) No. of days/261 (9 hours work / day)9am-6pm

PARTICULARS **DAILY WAGE:** **₱ 385.00**

SCHEDULE 1: AMOUNT PAID DIRECTLY TO GUARD	
Average Pay/Monthly Rate	
Night Differential Pay	
13 th Month Pay	
Five (5) Days Incentive Pay	
Uniform Allowance	
Overtime Pay	
TOTAL AMOUNT	
SCHEDULE 2: AMOUNT TO GOVERNMENT IN FAVOR OF GUARD	
Retirement Benefit	
SSS Premium	
Philhealth Contribution	
EC Insurance Premium(P10.00)	
Pag-Ibig Contributions	
A. TOTAL AMOUNT TO GUARD & GOV'T.	
SCHEDULE 3: AGENCY FEE	
Administrative Overhead and Margin	
SCHEDULE 4: TAXES PAID TO GOVERNMENT (12% VALUE ADDED TAX)	
4.1 VAT	
TOTAL AMOUNT per GUARD	




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SHIFT #3 (1- Guard Required)

Days worked per week 7 days(Mon-Sun) No. of days/393.5 (8 hours work / day)7am-3pm

PARTICULARS **DAILY WAGE:** **₱ 385.00**

SCHEDULE 1: AMOUNT PAID DIRECTLY TO GUARD	
Average Pay/Monthly Rate	
Night Differential Pay	
13 th Month Pay	
Five (5) Days Incentive Pay	
Uniform Allowance	
Overtime pay	
TOTAL AMOUNT	
SCHEDULE 2: AMOUNT TO GOVERNMENT IN FAVOR OF GUARD	
Retirement Benefit	
SSS Premium	
Philhealth Contribution	
EC Insurance Premium (P10.00)	
Pag-Ibig Contributions	
A. TOTAL AMOUNT TO GUARD & GOV'T.	
SCHEDULE 3: AGENCY FEE	
Administrative Overhead and Margin	
SCHEDULE 4: TAXES PAID TO GOVERNMENT (12% VALUE ADDED TAX)	
4.1 VAT	
TOTAL AMOUNT per GUARD	




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Member


ARGIE N. BARRIENTOS
Member

TOTAL BID price (inclusive of all taxes):

₱ _____

(In Words)

We undertake, if our Bid is accepted, to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements.

If our Bid is accepted, we undertake to provide a performance security in the form, amounts, and within the times specified in the Bidding Documents.

We agree to abide by this Bid for the Bid Validity Period specified in BDS provision for ITB Clause 18.2 and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

Commissions or gratuities, if any, paid or to be paid by us to agents relating to this Bid, and to contract execution if we are awarded the contract, are listed below:

Name and address of agent	Amount and Currency	Purpose of Commission or gratuity
---------------------------	---------------------	-----------------------------------

(if none, state "None")

Until a formal Contract is prepared and executed, this Bid, together with your written acceptance thereof and your Notice of Award, shall be binding upon us.

We understand that you are not bound to accept the lowest or any Bid you may receive.

We certify/confirm that we comply with the eligibility requirements as per ITB Clause 5 of the Bidding Documents.

Dated this _____ day of _____, 2021

Authorized Representative: _____
(Signature Over Printed Name)

In the capacity of: _____

Duly Authorized to Sign Bid for and on behalf of:

Name of the Company: _____

Address: _____

Tel. /Fax No(s): _____